

## **EAST WINDSOR TOWNSHIP COUNCIL**

Tuesday, January 6, 2026

5:30 p.m.

### **MINUTES**

#### **CALL TO ORDER:**

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:30 p.m. on Tuesday, October 28, 2025, at the East Windsor Municipal Building.

#### **VERIFICATION:**

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 2, 2026. Notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the Open Public Meeting Act have been satisfied.

**FLAG SALUTE:** Led by Council Member John Zoller.

#### **ROLL CALL:**

Present were Council Members Anthony Katawick, Marc Lippman, Joseph Miczak, David Russell, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Also present were Township Manager Joy Tozzi, Township Attorney David Orron and Municipal Clerk Allison Quigley.

#### **PRESENTATIONS & PROCLAMATIONS**

Human Trafficking Awareness Month – January 2026

Muslim Heritage Month – January 2026

International Holocaust Remembrance Day (January 27, 2026)

#### **INTERVIEWS FOR BOARDS AND COMMISSIONS:**

Robert Gargiullo was interviewed and expressed interest in joining the Commission on Aging.

#### **PUBLIC FORUM:**

No one spoke during the public forum.

#### **ORDINANCE – PUBLIC HEARING:**

**Ordinance 2025-14**

An Ordinance Authorizing the Acquisition of Block 5, Lot 1 (New Jersey Department of Transportation Parcel X5B) in the Township of East Windsor from the New Jersey Department of Transportation for Public Purposes

Mayor Mironov stated Ordinance 2025-14 was introduced at the December 8, 2025 Council meeting and the Public Hearing was set for this evening. Mayor Mironov declared the Public Hearing on Ordinance 2025-14 open. There being no public comment, Mayor Mironov declared the Public Hearing closed. Mayor Mironov indicated she would suggest a motion to carry the Ordinance to the January 20<sup>th</sup> Council meeting and Council Members agreed.

It was MOVED by Katawick, SECONDED by Whittington to carry Ordinance 2025-14 to the January 20<sup>th</sup> Council meeting.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2025-14 was carried to the January 20<sup>th</sup> Council Meeting.

**RESOLUTIONS:**

**Resolution R2026-009**

Approving Purchase of Software Maintenance Updates with Edmunds Associates, Inc. for Finance Department

**RESOLUTION R2026-009  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need to purchase a software maintenance system which includes enhancements and upgrades of the Edmunds payroll, finance and tax collection programs for the Finance Department; and

**WHEREAS**, Edmunds & Associates Inc. is the sole provider and has not authorized maintenance of their software by any other vendor; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-5, any contract which exceeds the bid threshold may be negotiated and awarded by the governing body without publicly advertising for bids if the subject matter consists of the provision or performance of goods and services for the support or maintenance of proprietary computer hardware and software; and

**WHEREAS**, the Township Council has reviewed the Finance Director’s recommendation on this purchase; and

**WHEREAS**, the maximum amount of the purchase is \$17,665.32 and funds are available in the 2026 Municipal Operating Temporary Budget Account No. 6-01-20-140-140-245 entitled “Edmunds and Associates Data Processing”, pending the adoption of the 2026 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2026-002.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Edmunds & Associates, Inc., Attn: Accounts Receivable, 301A Tilton Road, Northfield, New Jersey 08225 for the purchase of 2026 Software Maintenance System for the East Windsor Township Finance Department, in an amount not to exceed \$17,665.32, all in accordance with the attached quote.

It was MOVED by Lippman, SECONDED by Russell to approve Resolution R2026-009.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-009 was approved.

**Resolution R2025-010** Authorizing Renewal of Agreement between East Windsor Township and Everbridge Inc. for Nixle Emergency Communications System Services

**RESOLUTION R2026-010  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, on November 20, 2018, by Resolution R2018-186, the East Windsor Township Council approved a three year contract with Everbridge Inc., for an initial one year term and option for two one-year renewal terms with the contract beginning December 28, 2019 for the NIXLE Emergency Communications System, for a contract price not to exceed \$15,000 over three years; and

**WHEREAS**, on January 14, 2020, by Resolution R2020-016, the Township Council approved the option for year two renewal term, December 28, 2019 through December 28, 2020, in an amount not to exceed \$5,000.00; and

**WHEREAS**, on February 9, 2021, by Resolution R2021-033, the Township Council approved the option for year three renewal term, December 28, 2020 through December 28, 2021, in an amount not to exceed \$5,000.00; and

**WHEREAS**, on December 21, 2021, by Resolution R2021-204, the Township Council approved the option for year four renewal term, December 28, 2021 through December 27, 2022, in an amount not to exceed \$5,000.00; and

**WHEREAS**, on January 24, 2023, by Resolution R2023-021, the Township Council approved the option for year five renewal term, December 28, 2022 through December 27, 2023, in an amount not to exceed \$5,000.00; and

**WHEREAS**, on December 21, 2024, by Resolution R2024-010, the Township Council approved the option for year six renewal term, December 28, 2023 through December 27, 2024, in an amount not to exceed \$5,000.00; and

**WHEREAS**, on January 14, 2025, by Resolution R2025-014, the Township Council approved the option for year seven renewal term, December 28, 2024 through December 27, 2025, in an amount not to exceed \$5,150.00; and

**WHEREAS**, the existing agreement allows for the Township to exercise the option to extend these services for additional years as desired; and

**WHEREAS**, the maximum amount of the contract for year eight is \$5,304.50 and the Chief Financial Officer has determined that sufficient funds are available in the Current Account No. 6-01-25-250-308-254 entitled "Communication Contracts", as per the temporary budget and pending the adoption of the 2026 Municipal Budget, as evidenced by the Chief Financial Officer's Certification No. B2026-004.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The contract for the Nixle Emergency Communications System with Everbridge, Inc., 155 N. Lake Avenue, Suite 900, Pasadena, CA 91101, is hereby renewed for one additional year, December 28, 2025 through December 27, 2026, in an amount not to exceed \$5,304.50.
2. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this renewal of the contract, and that the resolution and renewal are on file and available for public inspection in the office of the Municipal Clerk.

It was **MOVED** by Zoller, **SECONDED** by Whittington to approve Resolution R2026-010.

**ROLL CALL:** Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-010 was approved.

**Resolution R2026-011** Approval of 2023 Funding to Rise, a Community Service Partnership

**RESOLUTION R2026-011  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, Rise, a non-profit social service organization in eastern Mercer County, NJ, operating under the Mercer County Community Action Program to assist and provide local families and individuals with social services such as Health Services, Food Pantry and Shelter, Emergency Assistance, Employment Training and Educational Classes, and Youth and Teen programs for residents of East Windsor Township; and

**WHEREAS**, the amount of the donation is \$9,500 and funds are available in the Current Fund Account No 6-01-55-002 entitled "Accounts Payable - Community Action Service Center" as evidenced by the Chief Financial Officer's Certification No. B2026-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that a donation, provided for in the 2023 budget, in the amount of \$9,500 be made to RISE-a Community Service Partnership located at 116 N. Main Street, Hightstown, New Jersey for the provision of social services for residents of East Windsor Township.

It was MOVED by Katawick, SECONDED by Lippman to approve Resolution R2026-011.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-011 was approved.

**Resolution R2026-012** Approval of Lease Agreement with Mercer County for the Nutrition Program at the East Windsor Senior Center

Mayor Mironov stated a Memorandum of Understanding was attached to previous lease agreements with the Mercer County Nutrition Program and asked the Resolution be revised to include the Memorandum of Understanding. Council Members agreed to hold the Resolution to the January 20<sup>th</sup> Council meeting.

**Resolution R2026-013** Approval of Extension of Contract for Private Elevator On-Site Inspections and Plan Review Services with Municipal Inspection Corporation

**RESOLUTION R2026-013  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there is a need for private elevator on-site inspection and plan review services; and

**WHEREAS**, pursuant to Resolution R2023-123 dated July 25, 2023, the Township awarded a contract for Private Elevator On-site Inspections and Plan Review Services to Municipal Inspection Corporation, 183 West 4<sup>th</sup> Street, Bayonne, NJ 07002, for a period of two years, commencing August 1, 2023 and ending July 31, 2025, at 100% of the New Jersey Department of Community Affairs fees; and

**WHEREAS**, this contract expired on July 31, 2025, and there is a need to continue services while in the process of procuring a new contract; and

**WHEREAS**, contracts for on-site inspections and plan review services can be for a period of up to three years, in accordance with N.J.S.A. 40A:11-15(11); and

**WHEREAS**, Municipal Inspection Corporation is agreeable to a five months extension, from August 1, 2025 through December 31, 2025, at the same terms and conditions of the existing contract; and

**WHEREAS**, the Chief Financial Officer has determined sufficient funds are available in the Trust Fund Account No. T-13-56-854-802 entitled “Elevator Inspections”, as evidenced by the Chief Financial Officer’s Certification No. T2026-001.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, County of Mercer, in the State of New Jersey as follows:

1. The Contract for Private Elevator On-site Inspections and Plan Review awarded to Municipal Inspection Corporation, 183 West 4<sup>th</sup> Street, Bayonne, NJ 07002 at 100% of the New Jersey Department of Community Affairs fees is hereby extended for five months, from August 1, 2025 – December 31, 2025, upon the same terms and conditions as the existing contract.

It was MOVED by Miczak, SECONDED by Whittington to approve Resolution R2026-013.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-013 was approved.

**Resolution R2026-014** Approval of Professional Services Agreement for Special Tax Counsel Services with James L. Esposito of Inglesino Webster Wyciskala Taylor, LLC

**RESOLUTION R2026-014  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there exists a need for Legal Services for Special Tax Counsel, for the term of January 1, 2026 through December 31, 2026, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on November 3, 2025, and received one proposal for Special Tax Counsel by the receipt date of November 25, 2025; and

**WHEREAS**, the proposal received from James L. Esposito of Inglesino Webster Wyciskala Taylor LLC is responsive; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, the Township Council has reviewed the recommendation of the Township Manager; and

**WHEREAS**, the maximum amount of the contract is \$15,000.00 and funds are available in the Current Fund Account No. 6-01-20-155-105-249 entitled “Legal Services-Licensed Professional”, as per the 2026 temporary budget and pending adoption of the 2026 Municipal Budget, as evidenced by the Chief Financial Officer’s Certification No. B2026-003.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement between the Township of East Windsor and James L. Esposito, 600 Parsippany Road, Suite 204, Parsippany NJ 07054, for a term of January 1, 2026 through December 31, 2026 is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Lippman, SECONDED by Russell to approve Resolution R2026-014.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-014 was approved.

**Resolution R2026-015** Action on Appointment of Township Engineer

**RESOLUTION R2025-015  
EAST WINDSOR TOWNSHIP  
MERCER COUNTY**

**WHEREAS**, there exists a need for the services of an Engineering Consultant, for the term of January 1, 2026 through December 31, 2026, for the Township; and

**WHEREAS**, the Township posted/solicited proposals on October 31, 2025 and received five proposals for Township Engineering Services by the receipt date of November 24, 2025; and

**WHEREAS**, the cost proposal received from Center State Engineering was most responsive; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1) (a) (i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

**WHEREAS**, funds are available in various Escrow Accounts and various Trust Accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Agreement for Engineering Consulting Services with Center State Engineering, 481 Spotswood-Englishtown Road, Monroe Township, New Jersey 08831, is hereby approved for a term of January 1, 2026 to December 31, 2026.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement.
3. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
4. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Zoller, SECONDED by Whittington to approve Resolution R2026-015.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Resolution R2026-015 was approved.

**APPLICATIONS:**

New Jersey State Firefighter’s Association Application for Membership – Bharesh Barad

It was MOVED by Katawick, SECONDED by Russell to approve the New Jersey State Firefighter’s Association Application for Membership for Bharesh Barad.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, the New Jersey State Firefighter’s Association Application for Membership for Bharesh Barad was approved.

**REPORTS BY COUNCIL AND STAFF**

Mr. Miczak reported the Environmental Commission met on December 17<sup>th</sup> and discussed the Community Forestry Management Plan, the upcoming Sustainable Jersey certification renewal application, and the Arbor Day seedling giveaway.

Mayor Mironov stated the Township was awarded an Urban Forestry grant and asked for the next steps in that process. Mayor Mironov stated the Drew School recently celebrated the fifth grade DARE graduation, and Walmart celebrated their grand reopening after their recent remodel over the past weekend.

**CORRESPONDENCE:**

Mayor Mironov stated she would review correspondence during Matters by Council.

**APPOINTMENTS:**

It was MOVED by Miczak, SECONDED by Russell to appoint Kushal Patel to the Economic Development Committee for an unexpired term expiring December 31, 2026.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, Kushal Patel was appointed to the Economic Development Committee for an unexpired term expiring December 31, 2026.

**APPROVAL OF BILLS:**

Mayor Mironov stated a 2025 Current Bill list, 2026 Current Bill list, a Capital Bill List and other miscellaneous bill lists, and trust accounts were provided.

Mr. Zoller raised the 2025 Current bills list, page 10, and questioned the invoices to Jersey Auto Supply, as some appeared to be duplicates. He asked the Manager to confirm everything was correct.

Mayor Mironov stated the two invoices on the bills lists to Liberty Park and Playgrounds represents the full payment of the Senior Center pavilion project.

It was MOVED by Katawick, SECONDED by Lippman to approve the various Bills lists with the requested clarifications.

ROLL CALL: Ayes – Katawick, Lippman, Miczak, Russell, Whittington, Zoller, Mironov  
Nays – None

There being seven (7) ayes, and no (0) nays, the various Bills lists were approved with the requested clarifications.

**MATTERS BY COUNCIL:**

Mayor Mironov reported the following correspondence had been received: a memo from Public Works regarding the completion of the Senior Center pavilion; an update from the Manager regarding health insurance; a letter from Netflix thanking the Township for their support in their recent filming project, and a letter dated December 16, 2025 from the Department of Transportation regarding the bikeways grant. She requested a Resolution be listed on the next Council agenda authorizing a grant application for the Union Transportation Trail under the New Jersey Department of Transportation Local Aid Infrastructure Fund grant program.

**DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:**

1. New Bandshell for Etra Lake Park

Mayor Mironov stated the Assistant Township Manager had prepared some additional information on the project reflecting feedback from the subcommittee. The subcommittee has narrowed the options down to a three-sided bandshell on a concrete pad, and Mr. Buckingham has identified several state co-op purchasing options for the project. The subcommittee is still discussing metal vs. wood and color options, but they have determined they have requested options regarding electrical wiring, audio and visual systems that can be installed with the bandshell. Mayor Mironov stated that they will be recommending that an Township Engineer review the project details and provide input on the location, grading, and installation. Mr. Russell stated he thinks this is a good design option for the Township and Etra Park. Mr. Katawick stated he liked the presented options that had ample storage and would lean toward a larger bandshell and stage. Mr. Zoller asked for feedback on how cedar construction holds up over time and examples of other bandshells built using that material. He also asked if that had an effect on the acoustics as well.

2. Westfield Road Park Basketball Handball Court

Mayor Mironov requested a timeline from Public Works to implement the improvements as previously discussed, as Council wants to complete the work at the earliest opportunity. Mayor Mironov also stated the gate at the tennis court has an issue with the latch and requested Public Works take a look.

3. New Jersey Department of Community Affairs Local Government Services Recreation Grant Program 2026

Mayor Mironov stated the deadline for grant applications is February 13 and requested a Resolution authorizing the filing of a grant application be listed on the next Council agenda. Mayor Mironov asked Council Members for input on possible grant application ideas. Mr. Katawick stated benches could be replaced and added at Westfield Road Park. Mr. Russell suggested benches and tables for the new pavilion at the Senior Center. Mr. Whittington suggested redoing the pathways at Wiltshire Park. Mr. Russell suggested walking paths at Disbrow Hill Park to the playing fields and expanding the Community Garden. Mr. Zoller suggested new benches at Etra Park. Mayor Mironov raised replacing play equipment at one of the remaining parks, and suggested Members give further thought and we will finalize at the next Council meeting.

4. Pedestrian Safety Crossing Signs

**Resolution R2026-XXX**

Authorizing Purchase of LED Pedestrian Crossing Signs from National Highway Products

Mayor Mironov stated additional information on this subject was received from the Police Chief. She suggested holding the Resolution to the next Council meeting in order to be revised with the updated information and Council Members agreed.

5. New Jersey Department of Transportation Roadway Grants Close-Out Status

- a. Exeter and Adjacent Roads (2020)
- b. Beechcroft and Adjacent Roads
- c. Greenbrook and Adjacent Roads
- d. Dutch Neck and Dorchester Roads

Mayor Mironov requested this discussion item be listed on the next Council agenda. Ms. Tozzi indicated she would provide Council with an update on these road projects for the next meeting.

**MATTERS BY PUBLIC:**

No one from the public spoke.

**ADJOURNMENT:**

Next Meeting: January 20, 2026

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Allison Quigley  
Municipal Clerk

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Janice S. Mironov  
Mayor